



CONSULTING ENGINEERS & Project Managers

SINCE
1977

51 Feld Street
PO Box 2484
Windhoek
Namibia

+264 61 370 900
+264 61 238 880
wce@wce.com.na
www.wcenamibia.com

APPLICATION FOR EMPLOYMENT

This information will be kept strictly CONFIDENTIAL

Date:

Title:

First Name(s):

Surname:

Position Applying For:

Please indicate if copies of the following documents are attached:

CV

Cover Letter

ID

Driver's License

ECN Reg Cert (If Applicable)

How soon are you able to commence duties? _____

1. EDUCATION, TRAINING AND QUALIFICATIONS – Secondary Qualifications

High School Attended	Highest Grade Passed	Year	Subjects

2. UNIVERSITIES, TECHNICAL, BUSINESS SCHOOL OR COLLEGE ATTENDED – Tertiary Qualifications

Institution Attended	Degree/Diploma Obtained	Year Completed	Major Subjects

List training courses undertaken, certificates obtained and membership of Technical or Professional bodies:

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3. EMPLOYMENT HISTORY

Details of present / most recent employers

Employer	From	To	Position Held	Reason for Leaving

4. EXPERIENCE

Please highlight the experience which you consider relevant to the position you are applying for.

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5. PERSONAL INFORMATION

Name:		Surname:	
Residential Address:		Postal Address:	
ID Number:		Nationality:	
Date of Birth:		Gender:	
Driver's License:		Marital Status:	
Dependents:			

Do you have relatives in the company?

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Have you ever been found guilty of a criminal offence or are criminal charges pending against you?

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6. LANGUAGE

Please state proficiency (Good, fair, poor)

	Speak	Write	Read
Home Language:			
Other Languages:			
1			
2			
3			

7. SALARY

Present Salary package (TCTC) N\$ _____pm

Salary package required (TCTC) N\$ _____pm

Period of notice: _____ *Earliest starting date:* _____

8. REFERENCES

Name	Contact Details	Company & Title

9. GENERAL

Membership of professional association:

Membership no: _____

Is there any other information about yourself which you would like us to take into consideration?

I certify that the information is correct and complete to the best of my knowledge. I understand and agree that any misrepresentation, falsification, or omission of information may lead to the rejection of my application or to my termination after employment.

Applicant's Signature

Date