



CONSULTING ENGINEERS & Project Managers

SINCE
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APPLICATION FOR EMPLOYMENT

This information will be kept strictly CONFIDENTIAL

Date:

Title:

First Name(s):

Surname:

Contact No:

Position Applying For:

Please indicate if copies of the following documents are attached:

CV	<input type="checkbox"/>
Cover Letter	<input type="checkbox"/>
ID	<input type="checkbox"/>
Driver's License	<input type="checkbox"/>
ECN Reg Cert (If Applicable)	<input type="checkbox"/>

How soon are you able to commence duties? _____

1. EDUCATION, TRAINING AND QUALIFICATIONS – Secondary Qualifications

High School Attended	Highest Grade Passed	Year	Subjects

2. UNIVERSITIES, TECHNICAL, BUSINESS SCHOOL OR COLLEGE ATTENDED – Tertiary Qualifications

Institution Attended	Degree/Diploma Obtained	Year Completed	Major Subjects

List training courses undertaken, certificates obtained and membership of Technical or Professional bodies:

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3. EMPLOYMENT HISTORY

Details of present / most recent employers

Employer	From	To	Position Held	Reason for Leaving

4. EXPERIENCE

Please highlight the experience which you consider relevant to the position you are applying for.

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5. PERSONAL INFORMATION

Name:		Surname:	
Residential Address:		Contact No:	
ID Number:		Email Address	
Date of Birth:		Nationality:	
Driver's License:		Gender:	
Dependents:		Marital Status:	

Do you have relatives in the company?

Have you ever been found guilty of a criminal offence or are criminal charges pending against you?

6. LANGUAGE

Please state proficiency (Good, fair, poor)

	Speak	Write	Read
Home Language:			
Other Languages:			
1			
2			
3			

7. SALARY

Present Salary package (TCTC) N\$ _____pm

Salary package required (TCTC) N\$ _____pm

Period of notice: _____ *Earliest starting date:* _____

8. REFERENCES

Name	Contact Details	Company & Title

9. GENERAL

Membership of professional association:

Membership no: _____

Is there any other information about yourself which you would like us to take into consideration?

I certify that the information is correct and complete to the best of my knowledge. I understand and agree that any misrepresentation, falsification, or omission of information may lead to the rejection of my application or to my termination after employment.

Applicant's Signature

Date